



Job Description

Job Title	Club Captain
Date	September 2023
Job Holder	
Date Appointed	AGM
Expenditure Authority	None without committee approval
Main Duties	
<p>Overall</p> <ul style="list-style-type: none">• Support the club in all its activities and specifically by attending club tennis sessions and social event• Actively encourage new members and support tennis activities at all levels• To organise the annual club tournament• To organise other club tournaments such as The Ray Horner tournament and other American style tournaments• To attend Committee Meetings <p>Specifically</p> <ul style="list-style-type: none">• To advertise and undertake the draw for the annual club tournament.• To co-ordinate Umpiring for the Club Tournament Finals Day	